

**Monroe County School District**  
**Minutes of the Monthly Meeting of the School Advisory Council**

**August 16, 2023**

**6 PM**

**Location of Meeting:**

Coral Shores High School Media Center  
89901 Old Hwy  
Tavernier, FL 33070

Present at Meeting: Laura Lietaert, Jacob Poelma, Deb Ward, Theresa Axford, Teresa Lybarger, Amanda Carey, Brittany Barfield, Lauren Dunn, Lori Guth, Megan Shugarman, Mary Ann Goodwin, Kelly Morales, Alyse Martin, Jaime O'Hara, Jo Collins, Whitney MacEachern, Kristen Giordano, Khioni Georgiy, Loni Padden

The first meeting for the new school year of 23/24 of the School Advisory Council of Monroe County School District was called to order at 6:00 pm on August 16, 2023 at Coral Shores High School Media Center by Laura Lietaert.

**I. Introductions**

Laura Lietaert has been the Principal of Coral Shores High School for the past 3 years. Prior to that was the Principal of Key Largo School for numerous years.

Deb Ward is the Assistant Principal for grades 9-10 and is very excited to start her new adventure here at CSHS. Jacob Poelma is the Assistant Principal for grades 11-12 as well as the Testing Coordinator for CSHS. The grades will rotate each year in order to maintain consistency with the respective Assistant Principal with each student.

**II. New Business**

1. Laura Lietaert addressed the passing of long-time member and school volunteer – Veronica Gutierrez. She was a wonderful person and will be truly missed.
2. Theresa Axford said she is excited for a new school year and possibilities. She is happy to create an atmosphere of love, respect and value. We are trying to change the negative perception to a positive one to become a teacher. Any student that graduates from a Florida college, Monroe County will automatically give them a job. No questions asked. Our world needs to become a kinder and gentler one. Last school year's seniors were awarded a total of \$11.1 million in scholarships! Monroe County is truly a school and education focused community.
3. Congratulations to the newly elected Board of Officers:  
Chair: Kelly Morales  
Co-Chair: Kristen Giordano  
Returning Secretary: Teresa Lybarger

4. Laura Lietaert spoke about some of the new staff at CSHS. Kelsey is a CSHS graduate and is now the new Media Specialist. Chrome books were distributed the first few weeks of school.
5. Laura Lietaert addressed that we are going through a reaccreditation that is district wide where we provide data and E.L.E.O.T – Effective Learning Environment Observation Tool. 18 components are involved, levels identify departments and non-evaluative for teachers.
6. Jacob Poelma noted the early release dates: 9/15, 9/26, 10/31, 12/5, 12/20,21,22, 4/16, 5/22 and 5/23. On these days, bus riders must stay as bus riders. They cannot switch or ride with another student.
7. Jacob Poelma stated that statewide, Coral Shores High School is above the average with regards to the data review! The goal is to start the highest and end the highest with test scores. Theresa wants to get our numbers higher, though great job! 54% of 10<sup>th</sup> graders scored a 3 and above on the ELA test! We are #1 again in Algebra, but #7 in Geometry, we are going to achieve 50% proficiency! AP testing Chemistry, 13 out of 21 improved their AP scores from 2022. These computations are against specific trade and AP specialty schools, so we should be very proud! AP Physics is offered every other year because there are not enough students to meet the minimum participation in those classes.

### **III. S.I.P (School Improvement Plan)**

1. Academic- minimum of a 62 in each category for 9<sup>th</sup> and 10<sup>th</sup> and want geometry to grow 5 percentage points. There could be two teachers plus a para professional in each class. CSHS is being provided 8<sup>th</sup> grade data to the 9<sup>th</sup> grade to stay ahead of the game.
2. School culture – focuses on attendance and graduation rates. The graduation rate from 2022 was 97%. 2023 rates have not been released yet. The previous year attendance for CSHS was 93%. The district goal is 96%. The school wants to meet or exceed the district goal. There is a meeting every other week to check and address attendance.
3. AA Subgroup (African American) identified by the federal index of below 41% – looks at the gaps between white and other sub groups.
4. The total student population for CSHS for the 23/24 school year is 772, but 12 have not shown up on the roster yet. 743 were recorded in 22/23.
5. Safety and Security – addressed by Debra Ward. Faculty and staff are trained and certified and some need to be recertified. This recertification is due by 9/15. Every single person who works in this building will be trained in active assailant and fire drills, once a month. The last drill held was the day following this meeting, 8/17. High school students are shown what to do and are given tools to make them think of the best solution for the specific situation. A debriefing then goes out and a discussion ensues. Different scenarios are administered so the students can experience the many possibilities and act accordingly and safely. The teachers that are located closest to the front gate are shown how to unlock it (7 different locks are involved) in order for a quicker, safer and more organized exit. Every classroom has a red and a green card. After each drill, administration checks on each class to make sure all students are accounted for which the teacher would display the green card. If a student is missing, a red card would be displayed and a search would be dispatched.
6. Jacob Poelma mentioned that in order to graduate, 50 seniors still need the ELA and 26 need the math requirement. The F.A.S.T test replaced the FSA test and is administered 3 times a year,

beginning, middle and end. If some seniors score out of the FAST test and meet their requirement, they do not need to take the F.S.A. BEST is a one-day Algebra test and the results are immediate. The month of September has some sort of testing every single day. 9/6 is the baseline for 10<sup>th</sup> grade for ELA and 9/7 for 9<sup>th</sup>. Algebra EOC test is only offered in May for those enrolled in the course.

7. Since a Graduation Coach had been added last school year, the numbers of students needing assistance has gone down, from 108 to 50 and 80 to 26! Tutoring is available to anyone and will be available on Mondays and Thursdays starting in September and run through the end of April. Bus transportation will be provided. Micro tutoring is no more than 3 students and regular tutoring consists of no more than 10.
8. Bathrooms have all been fixed and are monitored by teachers and staff who periodically walk the halls when they are in between classes.
9. No social media is permitted on school property by the students, which includes TikTok or at home on school devices. IT is able to monitor if students are using social media on school issued devices.
10. New classes. If anyone wishes to add a class, they would have to request it and would need more than 15 students. These requests can be submitted in December and added in January, but there must be an interest. As of date, Spanish is the only foreign language being offered as French did not have enough demand. Other languages are available online.
11. Hurricane Homeroom is presented every Wednesday, lasting 30 minutes. Sports achievements, attendance, scholastic achievements, etc. are recognized at State of the Hurricane quarterly.
12. Homecoming is 9/15.

### **III. Agenda and Time of Next Meeting**

The next meetings will be held at 6 PM on September 20th at Coral Shores High School Media Center, 89901 Old Hwy, Tavernier, Florida, 33070.

The meeting was adjourned at 7:07 PM by Laura Lietaert.

Minutes submitted by Teresa Lybarger